**Heritage Academy**

**Date: August 20, 2018**

**Time: 5:00**

**Location: Media Center**

1. **Call to order:** [Insert actual Start Time of the meeting]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Trennis Harvey** | **P** |
| **Parent/Guardian** | **Amanda Edwards** | **A** |
| **Parent/Guardian** | **Larice Wilson** | **P** |
| **Parent/Guardian** | **Vacant** |  |
| **Instructional Staff** | **LaNikah Ware** | **P** |
| **Instructional Staff** | **Alonzo Taylor** | **P** |
| **Instructional Staff** | **Vikki King** | **P** |
| **Community Member** | **Vanessa Barksdale** | **P** |
| **Community Member** | **Jeffrey Lantz** | **A** |
| **Swing Seat** | **Danny Brown** | **A** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** Motion made by: [Alonzo Taylor]; Seconded by: [Vikki King]

Members Approving: Wilson, Ware, Taylor, King, Barksdale

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Approval of Previous Minutes:** *1st Meeting, No Previous Minutes Available*

Motion made by: [

**Motion** [Passes/Fails]

* 1. **Fill Vacant Positions** *(copy and complete table for each open position)*

|  |  |
| --- | --- |
| **Open Position:** | **[Parent, Staff, Community, Swing]** |
| **Nominee’s Name:** | Jonnis Henderson |
| GO Team Members  **In favor** | Taylor, Wilson, Ware, Barksdale, King |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*
     1. **Chair: Result:** [Insert Name of Member Elected as Chair]

|  |  |
| --- | --- |
| **Officer Position:** | **Chair** |
| **Nominee’s Name:** | LaNikah Ware |
| GO Team Members  **In favor** | Taylor, Wilson, Ware, Barksdale, King |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + 1. **Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]

|  |  |
| --- | --- |
| **Officer Position:** | **Vice Chair** |
| **Nominee’s Name:** | Larice Wilson |
| GO Team Members  **In favor** | Taylor, Ware, Wilson, Barksdale, King |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + 1. **Secretary: Result:** [Insert Name of Member Elected as Secretary]

|  |  |
| --- | --- |
| **Officer Position:** | **Secretary** |
| **Nominee’s Name:** | Vikki King |
| GO Team Members  **In favor** | Taylor, Ware, Wilson, Barksdale, King |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + 1. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]

|  |  |
| --- | --- |
| **Officer Position:** | **Cluster-Representative** |
| **Nominee’s Name:** | Alonzo Taylor |
| GO Team Members  **In favor** | Taylor, Ware, Wilson, Barksdale, King |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* 1. **For High Schools: Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment (Yes/No)** |
| **1** | **September 10** | **5:00 p.m.** |  | **Yes** |
| **2** | **October 1** | **5:00 p.m.** | **School Innovation Lab** | **No** |
| **3** | **November 5** | **5:00 p.m.** | **School Innovation Lab** | **Yes** |
| **4** | **December 3** | **5:00 p.m.** | **School Innovation Lab** |  |
| **5** | **January** | **5:00 p.m.** | **School Innovation Lab** |  |
| **6** | **February 4** | **5:00 p.m.** | **School Innovation Lab** |  |
| **7** | **March 4** | **5:00 p.m.** | **School Innovation Lab** |  |
| **8** | **March 16** | **5:00 p.m.** | **School Innovation Lab** |  |
|  |  |  |  |  |

**Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

**Review and Adopt GO Team Calendar** [Motion made by: [Ware]; Seconded by: [Wilson]

Members Approving: Taylor, Ware, Wilson, Barksdale, King

Members Opposing: None

Members Abstaining: None

**Motion** Passes

1. **Discussion Items** *(add items as needed)*
   1. **Discussion Item 1**: [Add description of discussion item and brief summary of the discussion]
   2. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]
2. **Information Items** *(add items as needed)*
   1. **Principal’s Report**

We moved to information items. Mr. Harvey gave Principal’s report. He reported on PTA meeting and reported on member drive and parent participation. The curtains were replaced on the stage with funds raised with Dollar Dance and more chrome book carts were purchased. Goal is to provide one chrome book for each student grades 3-5 and eventually provide for lower grades in the future.

* 1. **Information Item 2** [Add brief summary of the item and any resulting discussion]

1. **Announcements**

Go Team Summit is Saturday, Sept. 22, 2018. It will be held at an APS site.

First APTT meeting is Thursday, Sept. 20, 2018.

South Atlanta Cluster Night is Friday, Sept. 21, 2018. Mr. Harvey suggested we get a banner. Ms. Barksdale suggested ordering a banner from Vista Print.

Mr. Harvey’s Parent Chat and Chew is on Wednesday, Aug. 29 at 10:30am.

1. **Adjournment**

Motion made by: **Ware**; Seconded by: **Barksdale**

Members Approving: Ware, Barksdale, Taylor, King, Wilson

Members Opposing: None

Members Abstaining: None

**Motion** [Pass]

**ADJOURNED AT** [5:58 p.m.]

-----------------------------------------------------------------------------------------------------------------------------

**Minutes Taken By:** [Vikki King

**Position:** [Secretary]

**Date Approved:**